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## **NOTICE OF PUBLIC MEETING**

Date: February 19, 2025

Time: 10:00 a.m. (Doors open at 9:45 a.m.)

Location: Office window (next to loading zone) at 2100 Willow Creek Road, Prescott, AZ 86301

Pursuant to Arizona Revised Statutes (ARS) 38-431.02, notice is hereby given to the general public that the board will hold a meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda, with the exemption of public hearings.

Pursuant to ARS 38-431.01.A.2 and A.3, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda or to review records exempt by law from public inspection.

Persons with a disability may request a reasonable accommodation such as sign language interpreter, by contacting Katie Sevey at 928-776-1212. Requests should be made as early as possible to allow time to arrange the accommodation.

Hard copies can be found in the main office of our school at: 2100 Willow Creek Road, Prescott. The meeting notices and agendas are posted outside the office door 24 hours prior to the meeting for public viewing. A.R.S. § 38-431.02

Dated and posted this 18th day of February 2025.

At 9:00 A.M.

Willow Creek Charter School

By \_\_\_\_\_

Board Member  
928-776-1212



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## **School Board Meeting Agenda**

Date: February 19, 2025

Time: 10:00 a.m. (Doors open at 9:45 a.m.)

Location: Office - 2100 Willow Creek Road, Prescott AZ 86301

Pursuant to ARS 38-431.01 & 38-431.02, notice is hereby given to the general public and the members of the Governing Board that the Governing Board of the Willow Creek Charter School will hold a Governing Board meeting, which is open to the public, at the location, date, and time listed above.

[Notice: Times listed on the agenda are approximate only and may actually occur earlier or later than indicated. The Governing Board may consider any item on this agenda in any order and at any time during the meeting.]

The Board may vote to convene in Executive Session on any item that is listed on this agenda for discussion/consultation with legal counsel (who may appear in person or via telephone) to obtain legal advice pursuant to A.R.S. 38-431.03(A)(3).]

Persons with disabilities who are in need of accommodation, please call Katie Sevey at (928) 776-1212 and e-mail [willowcreek@willowcreekcharter.com](mailto:willowcreek@willowcreekcharter.com) at least 72 hours prior to the meeting.

### **Roll Call**

**I. Call to the Public:** Anyone from the audience may bring an item to the attention of the School Board, however the item may not be discussed, nor any action taken at this time. Only items on the posted agenda can be discussed and action taken. Each member of the public wishing to speak will be provided with three minutes to speak.

### **II. General Session – Action Items**

- A. Discussion/Action: Approval of the January 22, 2025, Board meeting minutes.
- B. Information: Principal's Report: 71 students for the year
- C. Information/Discussion/Action: Possible new Board Member - Shannon Walter – Parent
- D. Information/Discussion: Grants Management
- E. Information/Discussion/Action: Read and Approve New Grants Management Policies
  - Travel Policy
  - Time and Effort Policy
  - Suspension and Debarment
  - IT/GME User Access
- F. Information/Discussion: Possible positions for next SY 2025-26
- G. Information/Discussion: Possible Salary Schedule for SY 2025-26
- H. Information/Discussion/Action: December & January Financials – Balance Sheet, Bank Reconciliations, and Statements
- I. Discussion/Action: Confirm scheduled meeting for April 16, 2025 at 10:00 a.m.

### **III. Adjourn**