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## **NOTICE AND AGENDA OF SPECIAL PUBLIC MEETING OF THE WILLOW CREEK CHARTER SCHOOL**

### **FOR THE PURPOSE OF RATIFYING PAST ACTION TAKEN IN POSSIBLE VIOLATION OF OPEN MEETING LAW**

Date: June 13, 2022

Time: **10:30 a.m.**

Location: Office - 2100 Willow Creek Road, Prescott AZ 86301

**Pursuant to ARS 38-431.01, 38-431.02, and A.R.S. §38-431.05, notice is hereby given to the general public and the members of the Governing Board that the Governing Board of the Willow Creek Charter School will hold a Special Governing Board meeting, which is open to the public, at the location, date, and time listed above.**

The purpose of the meeting is to ratify an action of the Willow Creek Charter School Board, which may have occurred in violation of the Open Meeting Law. This action involved:

**On Thursday, May 12, 2022, the Governing Board held a regular meeting, which began at 10:00am. The Governing Board then convened a special meeting and executive session immediately following the regular meeting. Due to technical glitch with the website software, the regular meeting agenda was posted twenty-four hours before the meetings on the School's website; however, the special meeting agenda was not posted on the School's website. Physical postings of both the regular meeting and special meeting were posted within 24 hours of the meetings at the School's Office.**

**This technical glitch was not discovered until May 18, 2022. While Willow Creek believes it was in compliance with the Open Meeting Law because physical postings of both meetings were available 24 hours before the meetings, despite the technical glitch, the School is ratifying the actions taken at the Special Meeting in effort to be fully transparent and in compliance with Arizona's Open Meeting Law. These actions included:**

- 1) Convening in Executive Session, pursuant to A.R.S. 38-431.03(A)(3) to receive legal advice from its attorney concerning proposed bylaws revisions; and**
- 2) Information/Discussion/Possible Action: Review and approve updated bylaws**

The public may obtain a detailed written description of the agenda items to be ratified at the School Office located at the address above during summer business hours beginning June 9, 2022 by 8:30 am. Because summer hours can vary, members of the public, who are interested in viewing this information, should contact

the school via email at: [willowcreek@willowcreekcharter.com](mailto:willowcreek@willowcreekcharter.com) to ensure that staff are available to provide this information.

The actual minutes of the executive session and the discussion held in the executive session are prepared and available only to those who would have been entitled to be present at the executive session, not to members of the general public. The minutes of the special meeting held on May 12, 2022, are available as part of the ratification packet.

**[Notice: Times listed on the agenda are approximate only and may actually occur earlier or later than indicated. The Governing Board may consider any item on this agenda in any order and at any time during the meeting.]**

**The Board may vote to convene in Executive Session on any item that is listed on this agenda for discussion/consultation with legal counsel (who may appear in person or via telephone) to obtain legal advice pursuant to A.R.S. 38-431.03(A)(3).]**

**Persons with disabilities who are in need of accommodation, please call (928) 776-1212 at least 72 hours prior to the meeting.**

Boar members may appear telephonically or in-person. The public is invited to attend the meeting at the physical location listed above.

## **Roll Call**

### **I. General Session/Action Items**

- 1) **Ratification of Previous Action to Approve Bylaws at the May 12, 2022 Special Meeting, pursuant to A.R.S. §38-431.05:** The Willow Creek Charter School Governing Board may take action to ratify its decision to approve the revised bylaws following an executive session to receive legal advice from its attorney regarding the proposed revisions.
- 2) **Ratification of Previous Executive Session from May 12, 2022 Special Meeting, pursuant to A.R.S. §38-431.05:** The Willow Creek Charter School Governing Board may take action to ratify its decision to convene in executive session, pursuant to A.R.S. 38-431.03(A)(3) to receive legal advice from its attorney concerning proposed bylaws revisions.

### **II. Adjourn**